

iBridge LPO Services

iBridge Legal Process Outsourcing (LPO) performs the initial review and assessment phase of any extraordinary project involving massive amounts of electronically stored information (ESI) and other business records so you can focus on the vital strategic and substantive issues of the case to best represent your client. iBridge LPO offers highly cost effective, highly reliable document review and assessment support for massive tort cases, class actions, complex litigation, SEC and other government investigations, insurance defense and M&A due diligence.

iBridge LPO has extensive experience in litigation support, knowledge of the legal aspects of discovery, familiarity with advanced technological tools vital to managing terabytes of electronic information, and working relationships with other people and entities within the litigation support space. This positions iBridge to successfully supplement your search and retrieval software that cannot process non standard data such as spreadsheets, metadata, jpegs and handwriting.

Most importantly, iBridge brings a focus on carefully established processes that eliminate inefficiencies and bring quality assurance and defensibility to the discovery process. As part of the services, iBridge provides customized technical support, process implementation and legal area expertise for each client's needs. To ensure confidentiality, privilege filters are implemented as soon as documents are received, even before they have been reviewed by an attorney.

Initial Document Review includes:

- Privilege Review - documents subject to the "attorney/client" privilege as defined by client/lawyer rules
- Relevancy / Responsiveness Review - documents related to the discovery request
- Subject Matter Review - documents related to a particular issue
- Summarizations - highlight and analyze critical points of complex documents or sets of document, including Deposition Summaries
- Other E-Discovery Support - as needed for high volume or complex document projects

Core Strengths:

iBridge LPO offers these legal document review services in a world class manner by utilizing its cores strengths: People, Process, and Technology.

People

- A team of contract attorneys who are thoroughly trained and experienced in document review best practices conduct the initial review
- Vast amounts of data are processed into information and provide first class, highly accurate reviews
- Each review team is determined based on the overall amount of anticipated data, the estimated time needed to review the data and other relevant considerations, including deadlines

Process

- A seasoned project manager will conduct an assessment, establish workflows, and direct project management to minimize complexity
- A dedicated core team provides customized technical support, process implementation and legal area expertise for each client's needs
- Privilege filters are implemented as soon as documents are received, even before they have been reviewed by an attorney
- Standard and customized reporting and Management Information Systems (MIS) are provided

Technology

- GLB, HIPPA & ISO 27001 compliant for all policies / procedures / processes
- Extensive reporting and Management Information Systems (MIS)
- High bandwidth internet connectivity
- Uninterrupted power supply
- Application sharing technology (such as a secure, internet-enabled, electronic whiteboard)
- Online, secure repository with disaster recovery and 24/7 reliable access
- Physical security
- Network security
- Virtual review room and video conferencing
- Client specific network connectivity

Benefits

- Hourly rates of our document reviewers are approximately one-third of the typical hourly rates charged by a first- or second-year associate assigned to document review
- No capital expenditure required at your office to perform the task and no staffing ramp-up/ ramp-down costs to incur
- Knowledgeable use of advanced technological tools
- Use of sound and defensible processes based on the legal environment governing the discovery process
- Increased productivity of in-house and outside counsel, who are able to spend more time on the substantive issues
- Planning and reporting creates the visibility into timing and budget required to complete discovery efforts

About Us:

iBridge LPO is an affiliate of iBridge LLC, a leader in sourcing data management solutions for businesses. We provide highly cost effective, highly reliable "first pass" and second level legal document reviews for law firms and corporate legal departments.

Call iBridge LPO to discuss your large document review needs. We will help you to efficiently identify, understand and manage the vast amount of electronic evidence that is now an inevitable part of discovery.